



Guidelines for Electronic Circulation of Planning & Development Applications

This document is intended to provide guidelines on the proper use of electronic materials that are circulated as part of the application review process.

- The information included in the circulation package may be subject to copyright and must only be used for the review of the submitted application.
- Application materials are provided to you for the specific and sole purpose of allowing (i) members of the Community Association Planning Committee and/or Board of Directors and (ii) members of the public who would be directly affected by the application's approval (collectively, the "Identified Recipients") to review and comment on the application for a development permit for a proposed project in your area of business/residence. Please note that use of these materials for any other purpose or making further reproduction or distribution beyond the Identified Recipients is strictly prohibited and may constitute an offense under the Copyright Act (Canada). Accordingly, any distribution of the materials to the Identified Recipients must be accompanied with the following instructions in writing:

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The City will not be responsible or liable for any claim that may arise as a result of any misuse or unauthorized reproduction or distribution of the application materials by you or any Identified Recipients.

- Citizens who wish to view the plans can do so at the Municipal Building (800 Macleod Trail S.E.) by contacting either the File Manager or the Circulation Department at 403.268.5744 or dp.circ@calgary.ca
- The information provided must not be made available on the internet.

Should anyone wish to obtain additional information regarding the application, please contact the File Manager directly.



Application Notice DP2026-04603

August 21, 2026

A new Development Permit Application has been submitted at the below noted address(es), and we are sending this information for comments.

If you have questions or concerns related to this application, please contact the file manager directly at any point in the process.

Application Details

File Number: DP2026-04603

File Manager: ASHLIE GOBLE

Phone: (403) 899-0361 **eMail:** ashlie.goble@calgary.ca

Address: 407 LAKE ONTARIO PL SE

Legal: 7610029;1;30

Land Use Bylaw: 1P2007

L.U.D.: R-C1

Community: LAKE BONA VISTA

Ward: 14

Application Description: Temporary Use: Home Occupation - Class 2 (Epoxy Floor Contracting)

Thank you for taking the time to respond. Your input is greatly appreciated.

Please note that any written submissions made in response to the application will form part of the official record, and upon final decision of the application the correspondence will be available for public viewing.

Please submit your response through the [Development Map link](#).

Comments are due by: September 11, 2026

This information is released and may only be used for the sole purpose of your organizations meeting to discuss the recommendations of comments to be made to the City of Calgary on this permit.



Development Permit Application

Online Submission

Application Information	
Applicant Details ☒ Business Owner ☐ Property Owner ☐ Agent Representing Business or Property Owner	
Applicant Name Allan Kargard	Applicant Contact Information Phone: (587) 580-6963 Email: allan.kargard@akepoxy.ca Mailing Address: 407 LAKE ONTARIO PL SE, Calgary Alberta Canada T2J4Y1
Representing Company (if applicable) AK Epoxy Flooring Inc	
Business Trade Name AK EPOXY FLOORING	
Business ID 15919053	
Owner / Leaseholder Name Allan Kargard	Owner / Leaseholder Contact Information Phone: 5875806963 Email: allan.kargard@akepoxy.ca

Business Location Details	
☐ Commercial Based ☒ Home Based ☐ Based Out of Town ☐ Mobile ☐ Personal Services	
Application Address 407 LAKE ONTARIO PL SE	
LUD R-C1, Residential - Contextual One Dwelling	Existing Use(s) Not Available

Home-Based Business Questionnaire
General Information Q1: Do you live in the home associated to your business? A1: Yes Q2: Do you own or rent the home associated with the home occupation? A2: Own

Home Occupation Business Areas

Q1: What is the total floor area of the home (including basement area)?

A1: 2400 ft²

Q2: How much of the total floor area will be used for your business?

A2: 500 ft²

Q3: What room(s) within the home will be used for the business?

A3: Office and Garage

Q4: Will this business use the garage or an accessory residential building (such as a shed) for storage?

A4: Yes

Q5: Will the business related storage affect the required parking stalls?

A5: No

Q6: Will this business use the garage or an accessory residential building (such as a shed) for business related activities?

A6: No

Q7: Will there be outside storage of materials, goods, or equipment on or near the site?

A7: No

Business Operation

Q1: What days of the week will the business operate? (Select all that apply)

A1: Monday;Tuesday;Wednesday;Thursday;Friday

Q2: Between what hours of the day will the business operate?

A2: From 8:00 AM To: 5:00 PM

Q3: Not including those living in the home, will you have employees working at the residence? (Note: question should only be answered “yes” if there are employees coming to work at the home who do not live there)

A3: No

Q4: What will be the total number of vehicles visiting the business per week?

A4: 1

Q5: How many business-related vehicle visits to the home will occur:

A5:

	# of visits per day	# of visits per week
Clients	0	0
Couriers	0	0
Employees	2	10

Q6: Will the business create dust, noise, odour, smoke (including cooking indoors)?

A6: No

Vehicles and Parking

Q1: What will be the total number of vehicles associated with the business?

A1: 3

Q2: How many vehicles can be parked on the property (including driveways/garages/parking pads)?

A2: 2

Q3: Will the business have any Large Vehicles?

A3: No	
Business Activity Questionnaire	
Activity type selected Subcontractor	
Q1: Will the business accept deposits or progress payments from home owners before all work is complete? A1: No <i>Licence Types:</i> CONTRACTOR (NO PROVINCIAL LICENCE REQUIRED)	
Q2: Will any products be manufactured at your home? A2: No	
Q3: Will the business include the sale of any retail products? (*NOTE* City bylaws do not permit the direct sale of products from your home to walk up customers.) A3: No	
Q4: Will the business clean commercial buildings or private residences? (Adds {"Cleaning Service"}Cleaning Service means the business of contracting for the cleaning of the interior of offices, homes and other premises including the washing of the exterior or interior of windows and walls, or for cleaning rugs, carpets, upholstery, chimneys and furnaces, or for the supply of janitorial and caretaker services.} licence) A4: No	
Describe your business Customer Notes: Epoxy Flooring Installer at residential homes and commercial spaces throughout the city.	
Planning Terms Home Occupation - Class 2	Licence Types CONTRACTOR (NO PROVINCIAL LICENCE REQUIRED)

Approvals Generated
Q1: Would you like to apply Business Licence now? A1: Yes - apply now Q2: I acknowledge that I have read and understand the change in the Police Security Clearance process A2: Yes Q3: Would you like to apply Development Permit now? A3: Yes - apply now

Submitted Documents

Document Type: SUPPORTING DOCUMENT
Document SubType: PHOTOS
Document Name: Business License Pictures.jpg

The personal information obtained on this form is being collected under the authority of section 4 (c) of the Protection of Privacy Act (POPA). This information is being collected for the purpose of our inspection processes (if required) and will be disclosed to relevant City Business Units, Federal and Provincial agencies, Utility companies, Community Associations/Groups/Organizations, Adjacent Municipalities, Municipal school boards and/or any agencies required for review as part of the application review process. Information may also be used to conduct ongoing evaluations of services received from Planning & Development department. The name of the applicant and the nature of the application may be made available to the public, as authorized by the Access to Information Act (ATIA), unless exempted under the Act's disclosure provisions. You may direct questions about the collection, use or disclosure of your personal information by the City of Calgary at 800 Macleod Trail SE, Calgary, Alberta, in relation to this program by contacting the Access Privacy Protection Administrator for Planning and Development by telephone at (403)268-5311 or by using the live chat services provided on our websites.

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PLEASE REVIEW THESE TERMS OF USE CAREFULLY. BY ACCESSING AND USING THIS ELECTRONIC ONLINE SERVICES WEBSITE, YOU ACCEPT AND AGREE TO THE FOLLOWING TERMS OF USE. IF YOU DO NOT AGREE WITH THESE TERMS OF USE YOU ARE NOT AUTHORIZED TO USE THIS ONLINE SERVICES SITE AND MUST IMMEDIATELY DISCONTINUE USE OF THIS ONLINE SERVICES SITE.

1. Interpretation

These **Online Application Consent and Confirmation of Applicant** supplement, and shall be interpreted consistently with, the general Terms of Use for the City of Calgary's website, found at the bottom of each web page.

2. Accuracy of Information Submitted

You acknowledge and agree that your electronic submission of information to The City of Calgary ("The City") using this Online Application is true and accurate and is intended to be your permit application to The City.

3. Consent to Electronic Decision

I agree that The City can issue its formal decision to in electronic form (e.g. electronic mail) to the email address provided through the Online Application. If my email address changes I will advise The City of the new email address or provide a mailing address for the formal approval.

4. Electronic Submission

Except as may otherwise be required by The City, you must only submit, provide and accept information or records related to your application in electronic form and you will not re-submit your application in paper form. The City does not guarantee that the entire electronic permit application process will be completed electronically, and The City reserves the right in its sole discretion to require you to submit information and records relating to your application in paper form.

5. Complete Application

I acknowledge that The City may inactivate or cancel incomplete permit applications that do not contain all of the requested information at The City's sole discretion.

6. Changes to Site and Terms of Use

The City reserves the right to make changes to this Online Services Site, the Terms of Use and provide additional terms at any time without notice. The changes or additional terms are effective immediately upon being posted to this Online Services Site. Your use of the Online Services Site will be subject to the Terms of Use posted on the Online Services Site at the time of use. In the event any of the provisions of the Terms of Use are determined to be invalid, void, or unenforceable for any reason, that provision will be deemed to be severable and will not affect the validity or enforceability of any remaining condition of the Terms of Use. You may be asked to agree to separate terms of use for other pages or applications used elsewhere on The City's website.

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Any information, including personal information, contained in a permit application submitted by using this site is being collected under the authority of The Calgary Building Permit Bylaw 64M94 (for Building Permits) or the Municipal Government Act, Section 640, and The City of Calgary Land Use Bylaw 1P2007 (Part 2) (for Development Permits) as well as section 4 (c) of the Protection of Privacy Act (POPA). This information will be used for The City's permit review and inspection processes and may be communicated to relevant City Business Units, utility providers, and Alberta Health Services for purposes related to these processes. Information may also be used to conduct ongoing evaluations of services received from Planning & Development department. The name of the applicant and the nature of the application may be made available to the public, as authorized by the Access to Information Act (ATIA), unless exempted under the Act's disclosure provisions. You may direct questions about the collection, use or disclosure of your personal information by the City of Calgary at 800 Macleod Trail SE, Calgary, Alberta, in relation to this program by contacting the Access Privacy Protection Administrator for Planning and Development by telephone at (403)268-5311 or by using the live chat services provided on our websites.

9. Alberta Law

You agree to be bound by Alberta law when using this Online Services Site and agree that any court proceedings or other legal action will take place in Alberta.

10. No Damage or Modification of Site

You agree that you will not take any action to damage, modify, or breach the security of this Online Services Site, or cause the Online Services Site to no longer be available for use. You agree not to impersonate or misrepresent your association with any other person. You agree that you will not submit any information that is harmful, unlawful, or otherwise objectionable.

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12. Security of Account Information

You are responsible for protecting the confidentiality of any account information, user names, logins, passwords, security questions and answers, and other information you might need to access and use this Online Services Site. You are responsible for all activities occurring under your account, user name, or login. You agree to notify The City if you suspect that your account, user name, or login is not secure or is being used for an inappropriate purpose.

13. Violation of Terms of Use

Any rights you have to use this Online Services Site will terminate immediately upon any violation of these Online Services Terms of Use. The City may, in its sole discretion, temporarily or permanently terminate your access to and use of this Online Services Site, at any time, for any reason, without notice or liability to you. The City is not liable for any damages resulting from its termination of your access to, or use of, this Online Services Site.

14. Copyright

I acknowledge and understand that, as part of The City's process in reviewing, evaluating, and processing the permit application, The City will need to make available, in print and digital form, copies of the application materials to relevant City business units, members of City council, utility providers, other municipalities, municipal school Boards, relevant community associations/groups/organizations (including their boards of directors and planning committees), members of the general public, and any other external agencies or third parties whose input is required by The City in connection with the processing of your application. I hereby (i) consent to The City's copying, reproduction, distribution, and communication of the permit application materials, in any material form and via any medium, as required for the purpose of enabling The City to process your application; and (ii) certify that I am authorized and have the right to grant such consent.

15. Condominium Property

If the application includes land that is common property or other land to which I am not the sole owner, I have all authorizations of those other owners to make this application.

Development Permit Application Requirements

I am authorized to apply for this permit in accordance with section 26 (1) of the Land Use Bylaw 1P2007 as amended.