

LBCA FACILITY BOOKING TIMELINE

Season	Requests Open (*booking forms available)	Request Submission Deadline	Permit returned to customer for review/amendments.	Signed & Returned to LBCA
Fall & Winter Bookings Sept 1 st , 2024-Mar 31 st , 2025	April 1 st , 2024	May 1 st , 2024	June 1 st , 2024	June 15 th , 2024
Spring & Summer Bookings April 1 st , 2025-Aug 31 st , 2025	October 15 th , 2024	Nov 15 th , 2024	Dec 15 th 2024	Jan 6 th , 2025

*Booking Forms are sent to customers from the LBCA Administrator

Requests for booking renewal is evaluated based on the permit from the previous year.

New Requests are considered once renewed bookings have been evaluated.

Bookings ARE NOT automatically renewed. A request MUST be submitted seasonally to renew your space

Request forms are sent via the LBCA Facility User Group Email List. Sign up **HERE** or contact tammy.brennan@thelbca.ca